



KNOWSLEY

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RECRUITMENT PACK

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MULTI-SKILLED  
MAINTENANCE OPERATIVE

DECEMBER 2023





## INTRODUCTION

Thank you for your interest in this role and working at The Knowsley Estate, we hope that this recruitment pack provides you with the information that you need to pursue your application. Please ensure that you read all parts of this document in order to complete your application as requested and tailored to the role and person specification.

This pack contains the following:

- About the Knowsley Estate
- Benefits of Working at The Knowsley Estate
- Shortlisting
- The Role
- The Person
- How to Apply



## ABOUT THE KNOWSLEY ESTATE

Owned by The Earl and Countess of Derby, The Knowsley Estate is comprised of two operating entities. Firstly, Stanley Enterprise, the leisure arm of the business, focussing on outstanding quality of customer service and guest experience and home to two great Merseyside icons – Knowsley Hall (lovingly restored from Police offices over the last 25 years by The Earl and Countess of Derby) and Knowsley Safari (Founded in 1971 by 18<sup>th</sup> Earl, uncle of the current owner). The gardens created from scratch by Lady Derby and the Knowsley Parks & Gardens team. Stanley Enterprise is a legal partnership between Lord Derby & their older son Edward Stanley. Secondly, The Stanley Estate and Stud Company which operates the landed side of the business including farmland, residential properties and Stanley Grange Business Village. Further afield in Newmarket near Cambridge, is Stanley House Stud and which is where the family's 'Mare in a Million' Oujia Board lived.

The walled Estate covers over 2500 acres and has been in the continual ownership of the Stanley Family since 1385 and from that time the history of the family has been closely intertwined with the history of the country. If you delve into the family's history, you'll discover that Lord Stanley was created the 1st Earl on the battlefield of Bosworth by Henry VII, the 14th Earl was Prime Minister three times, the 15th Earl was Foreign Secretary and the 17th Earl was Minister of War during the First World War and involved in negotiating the Treaty of Versailles. William Shakespeare and Edward Lear both worked and wrote at Knowsley.

The beautiful park was landscaped with the advice of Lancelot 'Capability' Brown in the 1770's. The park was extended in the nineteenth century and is enclosed by a stone wall 9 ½ miles long. At times in its long history, the park has contained a racecourse and (reputedly) a gold-mine.

At The Knowsley Estate, we know that ultimately, it is our staff's commitment and hard work that will drive us forward. It is our vision to value and invest in our people to inspire them to channel their pride and passion in their work towards our goals. We are committed to the personal development of our staff where aspirations can be met and opportunities are available.





## BENEFITS

- 33 days' annual leave (inclusive of bank holidays), increasing with service
- Access to a generous pension scheme
- Complimentary tickets to Knowsley Safari
- Free entry to affiliated zoo's and collections through BIAZA
- Discounts on a range of products and services offered by the Estate
- Estate Summer BBQ and Christmas Tea Party staff events
- Health Cash Plan to cover costs such dental and optical amongst others
- Employee Assistance Programme, counselling and support helpline to discuss any worries anonymously
- PERKS online discount scheme
- Thrive wellbeing app, full of tips and techniques to help you monitor and improve your health.
- Commitment to your personal development
- Cycle to Work scheme
- Celebration of Service awards
- Free car parking

# THE ROLE

J O B T I T L E Multi-Skilled Maintenance Operative

C O N T R A C T T Y P E Permanent

W O R K I N G H O U R S Your normal working hours are to be worked 5 out of 7 days averaging 40 hours per week as well as any other hours that are reasonably required for the fulfilment of your duties. There may be a requirement to work weekends.

R E P O R T T O Estate Manager & Clerk of Works

S A L A R Y From £30,000 gross per annum

The following job description has been designed to give a clear definition of the role, but it is hoped that the employee will seek to develop the role to the best of their ability and that the role can be developed to make full use of their potential.

## Purpose of the Role

- General hands-on multi trade work; diagnose and complete a broad range of repairs and/or special projects; assisting with planned maintenance; assisting with compliance. To support on-site inspections and intrusive investigations;
- To provide reactive and planned maintenance services as needed and assigned;
- To address immediate operational and safety concerns;
- To induct, supervise, and oversee contractors and other suppliers as required;
- To be a key member of the Salvage team;
- To be a key member of the Fire Safety team.

## Main Duties and Responsibilities

- To efficiently carry out reactive hands-on maintenance and other general trade works within the operative's skill base. This can include plumbing and heating, joinery repairs, decoration, and non-specialist repairs to furniture depending on the skills of the operative to properties across the Estate as directed;
- To perform general cyclical and planned maintenance to buildings and services across the Estate;
- To plan, manage and undertake minor works projects, and work with third party contractors as necessary;
- The supervision of external suppliers and contractors including liaising with them to ensure that work is carried out to the high standards required by the Estate and that trades are coordinated;



- To assist contractors with projects for the purposes of completing works in a safe and efficient manner and to monitor the progress and quality of works undertaken by external supplier and contractors including general auditing of H&S;
- To assist with managing planned maintenance work and compliance related works across the Estate including associated routine inspections, testing and servicing;
- To ensure that all Estate equipment including tools, materials, and vehicles are stored, maintained in good working order, routinely tested, recorded on the equipment register and available when required;
- To assist in ordering and storing replacement equipment and supplies as necessary;
- To assist the Estate Office to maintain up to date records of the condition of existing building fabric and services;
- Provide support to the Curatorial team in transporting and hanging pictures, especially during the Public Opening and when off-site conservation is needed;
- To be a member of the emergency call out team for occasions that urgent issues may occur out of hours;
- To provide out of hours support on a rotating schedule; including call outs
- This is a non-exhaustive list and the operative will be expected to perform any other task and/or duty that may be required for the good of the Estate with appropriate training if required.

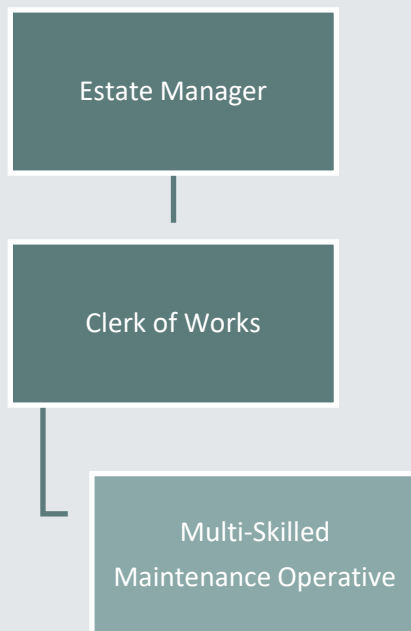


# THE PERSON

**Our ideal candidate will have the following skills, qualifications, and characteristics:**

- Talented multi-skilled tradesperson, with a main trade complemented by skills across one or more other trades;
- CSCS card holder is desirable but training will be provided;
- Sound knowledge of site safety and safe working practices;
- Current and valid full UK driving licence;
- Good communication and people skills;
- High attention to detail.

**Where does this role sit within Knowsley?**





# HOW TO APPLY

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Please send your CV to  
[recruitment@knowsley.com](mailto:recruitment@knowsley.com).

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CLOSING DATE:	Midnight on 14 January 2024
INTERVIEW DATE:	w/c 22 January 2024
START DATE:	ASAP

